

# Community Pharmacy Sandwell Committee

## Meeting Minutes

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| <b>Date:</b> 26 <sup>th</sup> July 2023 | <b>Chair:</b> Dev Dalvair (DD)/Pete Shergill (PS) |
| <b>Venue:</b> MS Teams, Virtual         | <b>Chief Officer:</b> Peter Prokopa (PP)          |

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| <b>Present:</b><br>Dev Dalvair (DD)            Ali Din (AD)<br>Pete Shergill (PS)        Peter Prokopa (PP)<br>Lawrence Hancox (LH)    Emily Crabbe (EC)<br>Rebecca Butterworth (RB)<br>Bhupinder Malhi (BM) | <b>2. Apologies</b><br>Alison Compton (AC)<br>Jas Heer (Regional CPE Rep)<br>Dan Attry (Black Country Community Pharmacy Clinical Lead) |
|  | <b>Guests:</b> None   |

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| 723.1 | <b>Welcome</b><br><br>The Chair opened the SLPC meeting at 7.30pm and welcomed members to the meeting. The Chief Officer provided an overview of the key agenda points. Introductions were made for the new member and EC introduced herself. |    |
| 723.2 | <b>Apologies</b><br><br>Alison Crompton; Jas Heer; Dan Attry  |    |
| 723.3 | <b>Election of Officers</b><br><br>a) Chair – 2 nominations – PS elected<br>b) Vice-Chair – 1 nomination – RB elected<br>c) Treasurer – 1 nomination – LH elected   |    |
| 723.4 | <b>Governance</b><br><br>a) Declarations of Interest<br>b) Confidentiality Agreements<br><br>Forms received from members – noted.   |    |
| 723.5 | <b>MINUTES</b><br><br>LPC minutes of 21 <sup>st</sup> June 2023 approved – proposed RB, and DD seconded.  |    |
| 723.6 | <b>Matters Arising &amp; Actions</b><br><br>AIMp membership. Alison Compton, Superintendent of PCT, new member.<br><br>Smartcard Management - PP will add links for Omnikey access to the CPS website.  | PP |
| 723.7 | <b>Local ICB Update</b><br><br>PP shared a deck provided by DA with Black Country ICB level updates.<br><br>Updating BCP reminder shared. MS forms trialled etc to avoid logging in to Pharmoutcomes.   |    |

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|       | <p><u>Extended Care Services</u>: Renewals trickling in. West Mids Pharmacy generic address to be used. 127 (c40% of pharmacies) providing UTI service. 70 reg for advanced OC service (27 in Sandwell, Walsall 17, W'ton 8 and Dudley 18). AD provided feedback.</p> <p><u>CPCS</u>: 11% increase in June vs May – BC dropped to 4<sup>th</sup> best in Midlands (of 11 ICBs). Sandwell lagging (of the 4 BC locations) perhaps due to success of Pharmacy First scheme. Monthly implementation meetings with each ICB by DA.</p> <p><u>DMS</u>: Referrals started end of May. PP sought feedback – none seen from Members. Data will become available. This is an Essential Service and must be acted upon (seeing c65% uptake for various reasons e.g. readmission).</p> <p><u>NMS</u>: Depression Extension Pilot: 9 Sandwell pharmacies registered, 6 live and 2 showing activity.</p> <p><u>BP Case Finding</u>: Activity of 3,849 clinic and 267 ambulatory. 12 pharmacies responded to EOI. Sandwell practices use SystmOne and therefore email is comms route rather than Pharmoutcomes.</p> <p><u>IP Project</u>: All ICBs have submitted EOIs. BC applied for low acuity conditions and oral contraception. Expect all ICBs to be approved.</p> <p><u>CPAE</u>: Update to follow.</p> <p>PP invited questions.</p> |                               |
| 723.8 | <p><b>NHSE/CPM/CPE/SMBC</b></p> <p><u>SMBC</u>: No Pharmacy lead at SMBC (PH).</p> <p><u>NHSE</u>: Update regarding “Provider Pays” model for CPCS consultations. PharmOutcomes was provider of choice until new operators came on board. A deadline for contractors to sign up with a provider – MYS link is a must to upload information. List from NHSE of pharmacies yet to choose a provider have been sent a reminder email by PP. Those that were on PO had to opt to move or would be held with PO. 16 on the Sandwell list with 50 across BC.</p> <p><u>CPM</u>: Mtg earlier in July – relevant info to follow.</p> <p><u>CPE</u>: PP had circulated an extensive CPE update from Jas Heer and any comments were welcomed.</p> <p>Governance framework feedback had been requested. PP shared the Governance Review document.</p> <p>Governance Framework – CPE and CPL – details were shared, and comments sought. None received. All members supportive. PP requested a copy of the current expense policy from LH and it may require a refresh. The draft values and behaviours Inc Nolan principles were shared. PP requested any further feedback by end Aug – PP to send reminder email.</p>   | <p>PP</p> <p>LH</p> <p>PP</p> |
|       | <p><b>AOB</b></p> <p>PP will encourage non-members to join future meetings.</p> <p>Closed 8.30pm.</p>   |                               |

